

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
August 15, 2018**

1. Call to Order

Meeting was called to order by President Jeff Newton at 5:00 p.m.

2. Roll Call of Members

Members Present: Hoekstra, Jones, Newton, Rasmus

Absent: Ambelang, Drehmel, King

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by Ramus seconded by Jones to approve the agenda. All present Voting Aye. Motion carried.

4. Disposition of the minutes of the regular meeting of July 11, 2018.

Motion made by Hoekstra seconded by Rasmus to approve the minutes of the regular meeting of July 11, 2018. All present Voting Aye. Motion carried.

5 Disposition of the vouchers to be paid from the 2018 budget after August 21, 2018.

Motion made by Hoekstra seconded by Rasmus to approve payment of the vouchers to be paid from the 2018 budget after August 21, 2018. Roll call Vote taken. Aye – Hoekstra, Jones, Newton, Rasmus. All present Voting Aye. Motion carried.

6. Public appearances by citizens.

None

7. Correspondence

Thank you from the Legacy Community Center for the Library's donation of books.

8. Management report

Director Niese presented the Management Report. Staff has been doing Words on Wheels bring it to the splash pad, farmer's market and other gathering sites. The lobby to the Library has been finished. Patrons have been commented about the "clean" feel to the entrance area. The Library is now in the process of sheet rocking the wall directly across from the circulation desk.

9. Committee reports

a) None.

10. Current Business

a) Employee Handbook

The employee handbook was handed out with noted revisions for the Board of Trustees to review. Next month they will take action on the proposed changes.

b) Possible courtyard/outdoor classroom

The Library would like to take the area behind the brick wall and develop it into a courtyard/outdoor classroom. The issue of the brick wall was addressed. Director Niese was give the go ahead to seek quotes from outside vendors to remove the wall. He will report his findings at the next meeting.

11. Closed Session under WI Statues 10.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. “To:

a) .Director Evaluation

Motion made by Hoekstra, seconded by Rasmus to go into Closed Session under WI Statues 19.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employer over which the governmental body has jurisdiction or exercised responsibility to discuss Director Evaluation with only the Board present. Roll Call Vote taken. Aye Hoekstra, Jones, Newton, Rasmus. All present Voting Aye. Motion carried 5:25 pm.

Motion made by Hoekstra, seconded by Rasmus to return to open session. Returned to open session at 5:27 p.m. Motion made by Hoekstra, seconded by Rasmus to hold off Director Evaluation until more of the Board is present. All present Voting Aye. Motion carried.

12. Announcements

a) None

13. Items for future consideration.

a)

13. Adjournment

Motion made to adjourn by Rasmus seconded by Jones. All present Voting Aye. Motion carried. Meeting adjourned at 5:30 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant