

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
March 14, 2018**

1. Call to Order

Meeting was called to order by Board Vice President Jeff Newton at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Hoekstra, Newton, Rasmus

Members Absent: Jones, King, Pamperin

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by Hoekstra seconded by Ambelang to approve the agenda as amended. All present Voting Aye. Motion carried.

4. Disposition of the minutes of the regular meeting of February 14, 2018.

Motion made by Rasmus seconded by Ambelang to approve the minutes of the regular meeting of February 14, 2018. All present Voting Aye. Motion carried.

5 Disposition of the vouchers to be paid from the 2018 budget after March 20, 2018.

Motion made by Ambelang seconded by Hoekstra to approve payment of the vouchers to be paid from the 2018 budget after March 20, 2018. Roll call Vote take. Aye – Ambelang, Hoekstra, Newton, Rasmus. All present Voting Aye. Motion carried.

6. Public appearances by citizens.

None

7. Correspondence

Thank you for participating in the Healthy Kids Day at the Chippewa Valley Family YMCA.

8. Management report

Director Niese presented the Management Report. He stated that it was a quiet month. Mini golf had a low attendance so staff is reevaluating and going to having it every other year. The Children's Department has a great slate of activities going on during Spring Break.

9. Committee reports

a) Approval of the minutes of the Strategic Long Range Plan Meeting of February 7, 2018.

Motion made by Hoekstra, seconded by Rasmus to approve the minutes of the Strategic Long Range Plan Meeting of February 7, 2018. All present Voting Aye. Motion carried.

10. Current Business

a) Update Job Descriptions

Motion made by Ambelang, seconded by Rasmus to accept the update job descriptions. All present Voting Aye. Motion carried.

b) Closing Policy

After discuss. Motion made by Hoekstra, seconded by Ambelang to table the decision on a closing policy until next month. All present Voting Aye. Motion carried.

c) Library Status during Roofing Project

Director Niese shared that he had been contacted by the contractor for the roofing project and they were planning on starting on the roof in the next week. The Library would remain open since the project would not endanger staff or patrons.

11. Announcements

a) Digitalization of the reels will be done by News.Com. They will do all the reels for free and we would get access to the data basis on the Library site free.

13. Items for future consideration.

a)

14. Adjournment

Motion made to adjourn by Rasmus seconded by Ambelang. All present Voting Aye. Motion carried. Meeting adjourned at 5:30 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant