

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
September 12, 2018**

**1. Call to Order**

Meeting was called to order by President Jeff Newton at 5:00 p.m.

**2. Roll Call of Members**

Members Present: Ambelang, Drehmel, Hoekstra, Jones, King, Newton, Rasmus

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Motion by Jones seconded by King to approve the agenda. All present Voting Aye. Motion carried.

**4. Disposition of the minutes of the regular meeting of August 15, 2018.**

Motion made by Rasmus seconded by Drehmel to approve the minutes of the regular meeting of August 15, 2018 as corrected. All present Voting Aye. Motion carried.

**5 Disposition of the vouchers to be paid from the 2018 budget after September 18, 2018.**

Motion made by Ambelang seconded by Rasmus to approve payment of the vouchers to be paid from the 2018 budget after September 18, 2018. Roll call Vote taken. Aye – Ambelang, Drehmel, Hoekstra, Jones, King, Newton, Rasmus. All present Voting Aye. Motion carried.

**6. Public appearances by citizens.**

Sarah Pattenden a Library student at CVTC was attending the meeting as a requirement of her classroom studies.

**7. Correspondence**

Thank you from the Author Winifred Glass Jensen for her book signing presentation and thank you from St. Charles and Holy Ghost Schools for donation of games and paper rack.

**8. Management report**

Director Niese presented the Management Report. Staff has been doing an outstanding job on programming. Well received by the public. Checking out contractors about the removal of the wall as instructed by the Board of Trustees. One contractor is coming next week to give a quote.

**9. Committee reports**

a) None.

**10. Current Business**

**a) Employee Handbook**

After discussion the Board of Trustees directed Joe and Deb to work on the handbook and present at the next meeting. Suggestions from the Board of Trustees were collected to compile.

**b) Website picture**

Website picture was taken.

**11. Closed Session under WI Statues 10.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. “To:**

**a) .Director Evaluation**

Motion made by Hoekstra, seconded by King to go into Closed Session under WI Statues 19.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employer over which the governmental body has jurisdiction or exercised responsibility to discuss Director Evaluation with only the Board present with Director Niese being called in later. Roll Call Vote taken. – Ambelang, Drehmel, Hoekstra, Jones, King, Newton, Rasmus. All present Voting Aye. Motion carried. Time 5:28p.m.

Motion made by Drehmel, seconded by Hoekstra to return to open session. Returned to open session at 6:05 p.m.

**12. Announcements**

**a) None**

**13. Items for future consideration.**

**a)**

**13. Adjournment**

Motion made to adjourn by Hoekstra seconded by King. All present Voting Aye. Motion carried. Meeting adjourned at 6:08 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant