

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
October 10, 2018**

1. Call to Order

Meeting was called to order by President Jeff Newton at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Drehmel, Hoekstra, Jones, King, Newton, Rasmus

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by Jones seconded by Hoekstra to approve the agenda. All present Voting Aye. Motion carried.

4. Proposal by Diane Bergeron about removing billing fee.

Diane Bergeron talked about removing the billing fee. After discussion and questions the Board asked that Director Niese contact John Thompson about coming to the December Board of Trustees Meeting with a member of his staff to clarify the billing process.

5. Disposition of the minutes of the regular meeting of September 12, 2018.

Motion made by Jones seconded by Rasmus to approve the minutes of the regular meeting of September 12, 2018. All present Voting Aye. Motion carried.

6 Disposition of the vouchers to be paid from the 2018 budget after October 16, 2018.

Motion made by Hoekstra seconded by Drehmel to approve payment of the vouchers to be paid from the 2018 budget after October 10, 2018. Roll call Vote taken. Aye – Ambelang, Drehmel, Hoekstra, Jones, King, Newton, Rasmus. All present Voting Aye. Motion carried.

7. Public appearances by citizens.

None

8. Correspondence

None

9. Management report

Director Niese presented the Management Report. September was a heavy month for programming. Director Niese was very proud of the success of Food for Fines. The good collected was donated to the Legacy Community Center.

10. Committee reports

a) None.

11. Current Business

a) Employee Handbook

The updates/changes have been made to the Employee Handbook. The Board has been asked to review the Handbook and at the next Board Meeting bring questions or other corrections before the final approval.

b) 2019 Budget Approval

The only change from last year's budget was moving \$500 to programming and \$896 to children's materials from the periodicals due to discontinuing the Value Line subscription. Motion made by Drehmel, seconded by Ambelang to approve the 2019 Budget as presented. Roll call Vote taken. Aye – Ambelang, Drehmel, Hoekstra, Jones, King, Newton, Rasmus. All present Voting Aye. Motion carried.

c) 2019 Holiday Closing Calendar

The 2019 Holiday Calendar was presented. Motion made by Ambelang, seconded by Jones to approve the 2019 Holiday Closing Calendar. All Present Voting Aye. Motion carried.

12. Announcements

- a) None

13. Items for future consideration.

- a) Employee handbook
- b) Questions for John Thompson

13. Adjournment

Motion made to adjourn by Rasmus seconded by King. All present Voting Aye. Motion carried.
Meeting adjourned at 5:55 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant